

Employee Name	Employee ID	Date	Check In	Check Out	Break Time	Total Hours	Overtime	Status	Comments
John Smith	EMP001	01/10/2025	09:00	18:00	01:00	8:00	0:00	Present	-
Sarah Johnson	EMP002	01/10/2025	09:15	18:15	01:00	8:00	0:00	Late	Traffic delay
Mike Davis	EMP003	01/10/2025	-	-	-	0:00	0:00	Absent	Sick leave